



In reference to the tenders that were advertised on 19th August 2024. We hereby issue addendum No. 1 is hereby to extent the submission period giving clarification and amending the tender document as follows: Interested bidders are advised to check the corrections/clarifications to the respective tenders in the KNTC website and PPIP Portal.

The closing date is therefore extended to 11th September 2024

| Issue No. | TENDER NO. | REQUEST FOR CLARIFICATION/ CLAUSE/PARAGRAPH OF TENDER DOCUMENT | <i>KNTC RESPONSE/AMENDMENT TO THE TENDER</i> |
|-----------|-------------------|--|--|
| 1. | KNTC/03/2024-2026 | <p><u>Provision of Sum Insured</u> Furnish us with the sum insured for the following classes as they are missing on the tender document:</p> <ul style="list-style-type: none"> • Fire and special perils • Burglary • Money • Public Liability • All risk • Motor Commercial and Motor Private. | Attached |
| 2. | | <p><u>On technical evaluation:</u> -This is a general tender therefore criteria No. 1, 4 & 5 (Medical and Group Life) does not correspond to the tender policy classes services being sought for.</p> | |

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|-----------|------------|--|--|
| | | <p>1.Attach evidence as Life insurance</p> <p>4 ii) Life insurance premium turnover for the last two financial years of at least Kshs. 150 million per annum - 5 marks for every year.</p> <p>5. Submit a copy of the audited accounts for the last three (3) years (2021, 2020 and 2019) for the recommended underwriter. This is for the financial stability of the underwriter and Medical Insurance Provider</p> | <p>To read attach evidence as General Insurance</p> <p>To read) Geral insurance premium turnover for the last two financial years of at least Kshs. 150 million per annum - 5 marks for every year.</p> <p>To read Submit a copy of the audited accounts for the last three (3) years (2021, 2020 and 2019) for the recommended underwriter. This is for the financial stability of the underwriter and General Insurance Provider</p> |
| 3. | | <p>Sum insured and insurable assets under fire and perils.</p> <p>2. Sum insured and insurable assets under burglary.</p> <p>3.Sum insured under money.</p> <p>4.Limit of insurance under Public liability.</p> <p>5.Limit of insurance under fidelity guarantee.</p> <p>6.Asset register and sum insured under All risk cover</p> <p>7. Asset register and sum insured under Computer insurance cover</p> | Attached |

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|-----------|------------|--|--|
| | | 8.Motor vehicle register with updated sum insured for commercial and private vehicles. | |
| 4. | | Mandatory requirement MR8 Current membership certificate (2024) with Association of Insurance Brokers of Kenya (AIBK) for brokers. | To read Current membership certificate (2024) with Association of Insurance Brokers of Kenya (AIBK) for brokers/ Association of Kenya Insurers (AKI) |

TERMS OF REFERENCE

TERMS OF REFERENCE FOR PROVISION OF GENERAL INSURANCE COVER

FOR KENYA NATIONAL TRADING CORPORATION

| | Policy | Description and Scope of Cover |
|---|------------------|--|
| 1 | Fire perils | Covers fire perils on building,stocks,furniture,fittings, printers, computers, Ipads, Phone, laptops and all other contents in KNTC warehouses and workplaces. Sum insured 500,000,000/= |
| 2 | Burglary | Covers theft on building, stocks, furniture,fittings, computers, laptops, printers TVs' and other contents in KNTC warehouses and workplaces. Sum insured 20,000,000/= |
| 3 | Money | Covers money in transit Money locked in safes/premises during business hours Money locked in safes/premises outside business hours Cash with authorized senior employees Damage or loss on safes/strong room Money in custody of authorised employees. Infidelity of emmployees Sum insured 10,000,000/= |
| 4 | Public Liability | General Liability Any one accident 20,000,000/= Any one period 20,000,000/= |

| | | |
|----|--|---|
| 5 | Group Personal Accident(GPA)/WIBA -Employees | No of staff - 84 Estimated Annual Salary - 95,000,000 Benefits Accidental Deaths - 6 Years Earnings Permanent Total Disablements - 5 Years Earnings Temporary Total Disablements - 2 Years Earnings Medical - 100,000/= Air fare for treatment - 100,000/= Repatriation - 100,000/= within medical expense limit Maximum amount per person- 150,000/= Accidental Medical Expenses - 2,000,000 Accumulation Limit - 200,000/= Sum insured 100,000,000/= |
| 6 | Fidelity Guarantee | No Of Staff - 50 Any one claim -2,500,000/= Any one period - 10,000,00/= |
| 7 | All Risks | On TVs,Photocopiers,Scanners, laptops, phones,cameras, printers, iPads and any other office electronics and equipments including those in use by staff in field assignment. Sum insured |
| 8 | Electronic equipments | Computer equipment,auxiliaries and accessories Sum insured 10,000,000/= |
| 9 | Goods In Transit | Estimated Annual Carry 500,000,000 7,000,000 Per load |
| 10 | Group Personal Accident- Directors | 8 Directors Accidental Deaths -1,000,000 Permanent Total Disablement - 1,000,000 Temporary Total Disablement - 100,000 Accidental Medical Expenses - 500,000 Air fare for treatment - 100,000/= Repatriation - 100,000/= within medical expense limit |

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|----|--|---|
| 11 | Employers Liability | Sum insured 10,000,000/= Any one person - 2,000,000/= Any one event - 10,000,000/= Any one year - 20,000,000/= |
| 12 | WIBA -Casuals | 30 Casuals Medical Expenses - 500,000 Funeral Expenses - 100,000 |
| 13 | Motor Comprehensive Insurance - Commercial vehicles | As per schedule on motor vehicle |
| 14 | Motor Comprehensive Insurance - Private vehicles | As per schedule on motor vehicle |